



ASK Technology

Total enterprise Solutions

Target HRMS is a Simple and User friendly Online Software Solution, which comes with fully loaded functionality.

- ❖ **TARGET– Payroll** is an integral part of ERP Module. It has got features which are needed for any manufacturing or non manufacturing industries. On demand of customer we are offering Payroll module alone. It has all Features for management and government, special for Compliance Company. We have also provided interface with any attendance reader device with any format, and also offer for customization as per customer requirement.

TARGET HR & PAYROLL FEATURES

HR MODULE

Recruitment

- Candidate Resume
- Candidate Short List
- Candidate Interview Schedule
- Candidate Interview Rating
- Candidate Selection
- Candidate confirmation
- Call letter generation
- Offer letter generation

Payroll Features

- User definable Earnings/Deductions
- Department, Designation wise salary Inputs
- Employee Master, Bank Master, Shift Master
- Category Master, Holiday & Leave Master
- Pay inputs, Formula inputs
- Attendance & Leave, Over Time details
- Loan /Advance detail
- PF Register, ESI Register and Income Tax (TDS)
- Comparison salary over each month

Payroll Utilities

- Salary Computation
- Arrears Computation
- Bonus Computation
- Increment Process
- Interface to attendance recording system
- Comprehensive Income Tax
- Locking of Pay process
- Loan process

Payroll Highlights

- User definable pay period (Monthly)

Payroll Reports

- Monthly salary summary (Buyer/Actual)

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- Any number of payment process can be done (Salary, Overtime, Increment... etc)
- Separate pay-slip for the above process
- User can modify the computation formula
- Supplementary payments (Non-OT, Incentive)
- History of employee information and pay structure
- Generates Bank/Cash statement
- User definable pay-slip with pre-printed
- Extensive covering of all the tax rules related to TDS
- Leave details
- Loan details and maintaining current balance
- Easily integrated with attendance record systems
- Easily definable custom reporting and querying facility
- CTC view
- Export to Excel, Word, PDF ... etc
- Employees personal Files

- Monthly Salary register (Buyer/Actual)
- Monthly department wise summary (Buyer/Actual)
- Monthly pay slip (Buyer/Actual)
- Monthly PF Register
- Monthly ESI Register (Buyer)
- Incentive ESI Register (Actual)
- Monthly attendance reports
- Muster roll report
- Monthly Loan Recovered Statement
- Monthly Advance Statement
- Bank Covering Letter
- Monthly bank summary
- Daily Attendance report (Buyer/Actual)
- Employee Performance report
- Daily absentees report
- Daily missing punch report
- Daily department wise attendance summary
- OT Register (Buyer/Actual)
- Form-25B (Buyer/Actual)
- Daily wages report
- Late arrival report
- Form-5 & Form-10
- Form-12
- Non-OT Summary
- Form-3A & Form-6A
- Form-6 & Form-7 (Buyer/Actual)

Additional Reports

- Consolidated salary summary for a period
- Period based salary summary for an employee
- Increment Report with breakup
- Bonus report
- Break in Service for an employee
- Settlement report (Outstanding/Issued)
- Employees personal Files
- PF & ESI Exempted employee List

Technology Use to Build "TARGET"

- Web enable Application
- 3Tire Technology
- Multi SITE Connectivity
- User level Security
- Do't Net and Ms-SQL



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